

## The **Simple and Deep Approach** to Teacher Evaluation

#### The Thoughtful Classroom Teacher Effectiveness Framework



"The District Education Advisory Committee reviewed the Thoughtful Classroom Teacher Effectiveness Framework and immediately embraced it. This model is designed to build upon teachers' strengths rather than finding fault. When the model was introduced to our staff, their criticism of teacher evaluation took a complete turnaround."

> —Laurie Schorno, President, Morris Plains Education Association, Morris Plains, NJ

#### Key Features of The Thoughtful Classroom Teacher Effectiveness Framework

- A concise, visually organized format that gives teachers and administrators a clear blueprint for good instruction
- A manageable number of rubrics makes it easier for administrators to develop summative evaluations
- Provides school leaders with the tools they need to observe classrooms, collect evidence, provide feedback, and develop evaluations
- Empowers teachers to identify and implement specific strategies to improve their practice
- Based on over 35 years of instructional research and practice in more than 2,500 schools
- Aligned with the Common Core, InTASC Standards, and many states' teaching standards

#### Introducing the Thoughtful Classroom Evaluation Suite

We are proud to partner with **Standard For Success**, a leader in educator evaluation software. With Standard For Success, we've developed the **Thoughtful Classroom Evaluation Suite**, which enables educators to easily access all Thoughtful Classroom observation forms, protocols, and tools from any computer or mobile device. This fully customizable, web-based suite enables administrators to

- Schedule and conduct classroom observations.
- Manage and streamline the entire evaluation process.
- Track progress and provide meaningful feedback to teachers.
- Improve teacher effectiveness.



## The Thoughtful Classroom Teacher Effectiveness Framework<sup>™</sup>



## The Thoughtful Classroom Teacher Effectiveness Framework

| Organization, Rules,<br>and Procedures<br>How do you organize your<br>classroom to enhance<br>learning and establish<br>rules and procedures that<br>clarify expectations? | Preparing Students<br>for New Learning<br>How do you establish your<br>purpose, activate students<br>prior knowledge, and prepare<br>students for learning?     | <b>Positive</b><br><b>Relationships</b><br>How do you build<br>meaningful relationships<br>with your students and<br>among students<br>to promote learning? |  |
|--|---|---|--|
| Deepening and<br>Reinforcing Learning<br>How do you help students<br>solidify their understanding<br>and practice new skills?  | <b>Presenting</b><br><b>New Learning</b><br>How do you present new<br>information and provide<br>opportunities for students to<br>actively engage with content? | Reflecting On and<br>clebrating Learning<br>look back on their learning<br>and refine their learning<br>process?  |  |
| A Culture of Thinkin<br>and Learning<br>How do you develop<br>a classroom culture that<br>promotes serious learning<br>and sophisticated forms<br>of thinking?             | How do you help student<br>demonstrate their learnin<br>and what kinds of eviden  | work and inspire an   |  |
| How d  | professional learning<br>community?   |   |  |

#### The Thoughtful Classroom Teacher Effectiveness Framework (TCTEF) is a

comprehensive system for observing, evaluating, and refining classroom practice. Designed in partnership with over 250 teachers and administrators, the TCTEF facilitates thoughtful evaluations and helps educators build a common language for improving teaching and learning. Aligned to key themes in state and national teaching standards, the TCTEF makes the work of connecting teacher evaluation to standards easier than ever before. Conveniently organized to fit on one page or screen, the TCTEF supports school leaders as they observe classrooms, collect evidence, provide feedback, and develop comprehensive evaluations.

The Thoughtful Classroom Teacher Effectiveness Framework is used by schools and districts throughout the country and around the world. Contact us to learn more about the TCTEF in your state!

800-962-4432 | questions@ThoughtfulClassroom.com

## **A Clear Focus on Effective Instruction**

#### What Are the Components of Effective Teaching?

Research and experience prove beyond a shadow of a doubt that classroom instruction has far more impact on student learning than any other factor. A study of the world's top 25 school systems puts it this way: "The only way to improve outcomes is to improve instruction."<sup>†</sup> This is why the Thoughtful Classroom Teacher Effectiveness Framework places such a strong emphasis on classroom instruction—and how to enhance it. The TCTEF is organized around three domains:

#### **I.** Cornerstones of Effective Classrooms

The TCTEF contains four foundational dimensions (or "cornerstones") that have been adapted from the preeminent research on teacher effectiveness:

- **1** Organization, Rules, and Procedures
- **2** Positive Relationships
- **3** Engagement and Enjoyment
- **4** A Culture of Thinking and Learning

These cornerstones represent the universal elements of quality instruction, whether in a kindergarten class, an AP Physics lab, or anywhere in between. Without these four cornerstones in place, student learning will be compromised.

#### **II. Instructional Design and Delivery**

While there are clear universal elements to good instruction, it is also true that high-quality instruction tends to unfold in a series of distinct learning episodes. From research and a synthesis of prominent instructional design models, we've identified five critical episodes that maximize learning and motivate all students to do their best work. In these five episodes, teachers work towards distinct instructional purposes:

- **5** Preparing Students for New Learning
- 6 Presenting New Learning
- 7 Deepening and Reinforcing Learning
- 8 Applying Learning

#### 9 Reflecting On and Celebrating Learning

Understanding these five episodes and their driving purposes is critical for both the teacher and the observer. Teachers use these episodes to design high-quality lessons and units. For classroom observations, these five episodes immediately orient the observer within the instructional sequence, ensuring that teachers and observers are on the same page.

#### **III. Professional Practice**

- A comprehensive evaluation of teacher effectiveness looks beyond the classroom to professional practice:
  - How committed is the teacher to professional growth and continuous learning?
  - How committed is the teacher to making meaningful contributions to the larger school community?
  - How committed is the teacher to professionalism?



(see opposite page)

<sup>†</sup> Barber, M., & Mourshed, M. (2007). How the world's best-performing school systems come out on top. New York: McKinsey & Co.

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Engag and Enj

(see opposite page)

'Keeping the Four Cornerstones in mind helps me to ensure that every lesson is engaging and meaningful to my students, while the Five Episodes have changed the nature of classroom observation in our school. Now, whenever we talk about instruction, we are really talking about the impact our instruction has on student learning." – Nathan Phillips-Frey, Reading Teacher (Sixth Grade), Amherst Middle School, Amherst, NY



#### Each instructional dimension in the TCTEF includes

- A driving Essential Question.
- Clear and observable instructional practices.
- Key student behaviors to look for.
- An evaluation rubric.

#### Learning from Educators

At Silver Strong & Associates, we've been partnering with schools and districts for over 40 years. Our approach to teacher evaluation insists that research is only half of the story. That's why in designing, piloting, and refining the Thoughtful Classroom Teacher Effectiveness Framework, we worked directly with hundreds of educators from across the country. Our goal was to make sure that the TCTEF

- Respects the realities of classrooms and schools.
- Alleviates "rubricitis"—that feeling of being overwhelmed by too many rubrics that splinter instruction into too many pieces.



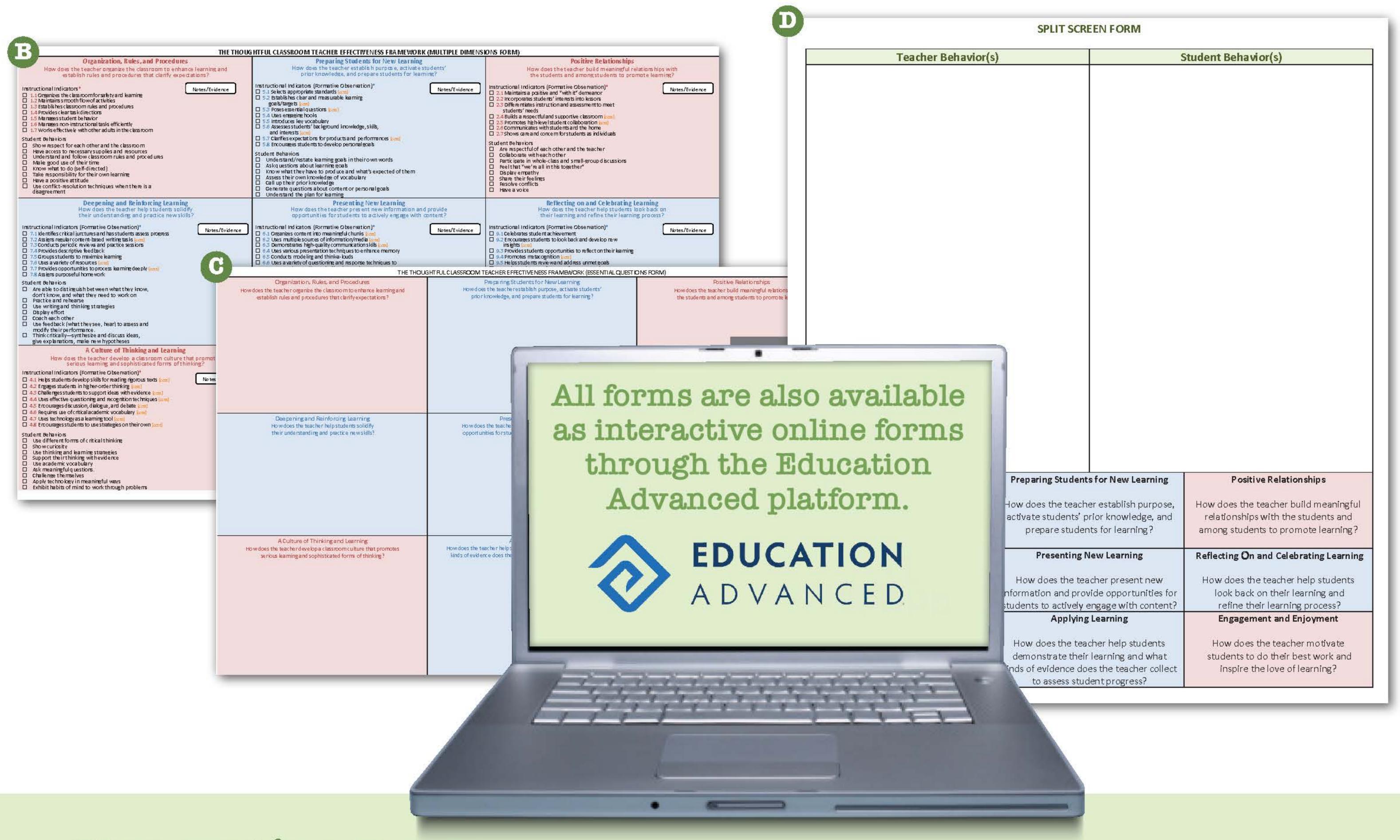
# **Conducting Classroom Observations**

It goes without saying that there is more than one way to effectively observe a classroom. This is why we've worked closely with school leaders from around the country to develop four specific types of observation forms.

- (A) Individual Dimension Forms are the complete, unabridged observation forms for each of the dimensions. Use these forms to take a close look at a particular dimension (see p.7).
- B The Multiple Dimensions Form includes essential questions and abridged indicators for all nine instructional dimensions. Use this form to observe multiple dimensions at once.
- **G** The **Essential Questions Form** includes only the essential questions for each of the nine instructional dimensions. Use this form to observe multiple dimensions from a "big picture"

## perspective.

D The Split Screen Form promotes note-making and scripting that focuses on the impact that classroom instruction has on student learning.



## **Observation** Types

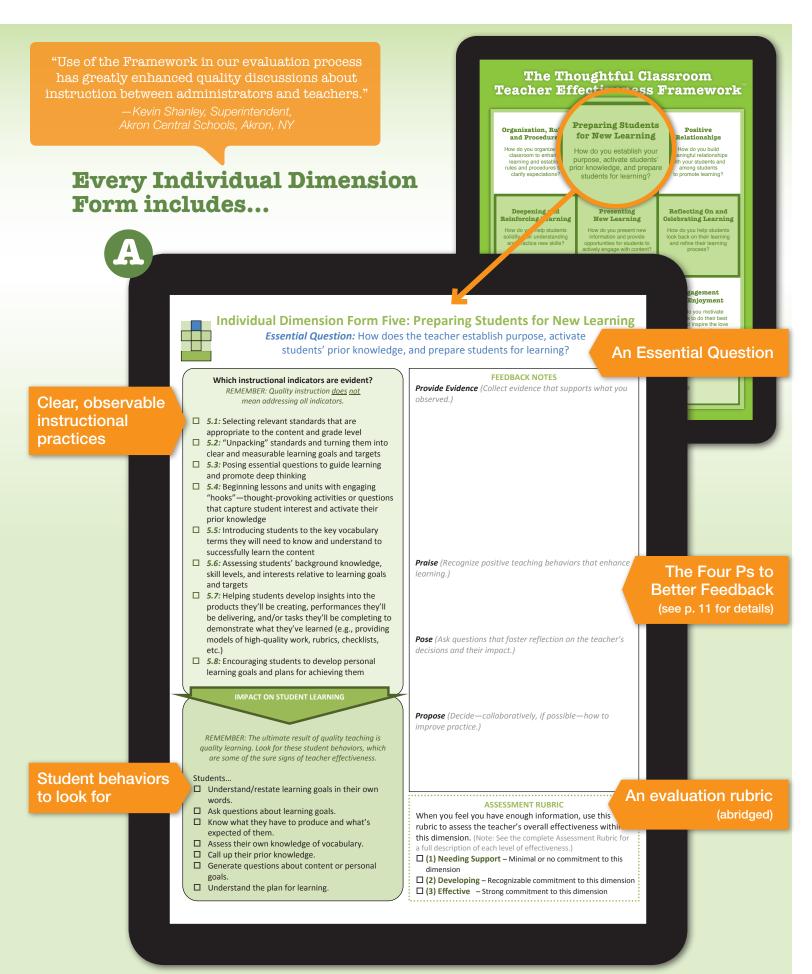
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**Announced (formal) observations** typically include a pre- and post-observation conference, tend to last one full period, are written up by the observer, and count towards the teacher's overall evaluation.

**Unannounced (informal) observations** may or may not count towards the teacher's final evaluation. Unannounced observations should be fairly regular and are meant to be friendly and formative in nature.

A Learning Walk is a more thoughtful approach to the traditional "walkthrough." Learning Walks help both teachers and administrators discover a wealth of information about what's happening around the school by making focused visits to various classrooms.

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## **Nurturing Teacher Growth**

With all of the rhetoric swirling around teacher evaluation, it can be easy to forget that the ultimate goal of teacher evaluation is to help teachers improve their practice.

With the Thoughtful Classroom Teacher Effectiveness Framework, we put the emphasis right where it belongs: on learning—both students' learning and teachers' learning. Built directly into the TCTEF is a manageable process for helping every teacher grow and for targeting professional development to meet each teacher's needs and goals. "We were provided wonderful training both for administrators and for teachers to familiarize everyone with the Framework. We all went into that training with the hope of understanding how this Framework would be best used for evaluation purposes; we all came out of the training realizing that the training really was a workshop on the characteristics of great teaching." —Kevin Hulbert, Principal, Keeseville Elementary School, Keeseville, NY

#### **Professional Growth Process**

- Step 1: Teachers conduct a self-assessment, identifying the dimensions they believe are their strongest and where they'd like to grow.
- Step 2: Teachers develop professional learning goals, using three questions to guide them:
  - 1. Classroom Practice: What do I need to do in the classroom to achieve this goal?
  - 2. Knowledge: What do I need to learn to achieve this goal?
  - **3. Resources:** What resources do I have at my disposal, and what resources might I need to seek out to achieve this goal?
- Step 3: Teachers chart milestones and track progress over the course of the year.

| Step 4: | The teacher and<br>teacher's progra<br>strategies that o  | ess and identify   | tools and   | Goal 1 x Ny Goat: Pose different syles of questions and adjustice to engage different learning style   |          |
|---------|---|--|---|--|----------|
|         | his or her practice (see opposite page).  |  | e page).  | Practice         Knewledge         Resources           What will you need to do in the classroom to<br>achieve this goal?         What do you need to learn to achieve the goal?         How cas your grade-level team, department-<br>level team, or PLC help you achieve this goal?           I need to improve my questioning techniques         I need to team to achieve this goal?         How cas your grade-level team, department-<br>level team, or PLC help you achieve this goal?  |          |
|         | Organization, Rules, and<br>Procedures  | Preparing Students for New<br>Learning   | Positive Relationshi  | when, when what questions I need to ask and My PLC can provide suggestions, allow me in  | . Step 2 |
|         | How do you organize your classroom to<br>enhance learning and establish rules and<br>procedures that clarify expectations?                                | How do you establish your purpose, activate<br>students' prior knowledge, and prepare<br>students for learning?  | How do you build deep and mea<br>relationships with your students an<br>students to promote learnin |  |          |
| Step 1_ | Strength<br>Focus Area  | Strength<br>Focus Area   | <ul> <li>Strength</li> <li>Focus Area</li> </ul>  | Plot your progress on the chart below.   |          |
|         | Deepening and Reinforcing<br>Learning<br>How do you help students solidly their<br>understanding and practice new skills?<br>Strength<br>Focus Area       | Presenting New Learning<br>How do you present new information and<br>provide opportunities for students to actively<br>engage with content?<br>Strength<br>Crocus Area |   | Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE POSITIVE AND CLEAR         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE POSITIVE AND CLEAR         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE POSITIVE EFFECTS ON STUGENT LEARNING         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE NOT YET EVIDENT.         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE NOT YET EVIDENT.         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE NOT YET EVIDENT.         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE NOT YET EVIDENT.         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE NOT YET EVIDENT.         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE NOT YET EVIDENT.         Insure Achieved THIS GOAL THE EFFECTS ON STUGENT LEARNING ARE NOT YET EVIDENT.         Insure Achieved THIS GOAL THIS GOAL.         Insure Achieved THIS GOAL THIS GOAL.         Insure Achieved This Boal.         Insure Achieved This Boal. <t< td=""><td>Step 3</td></t<> | Step 3   |
|         | A Culture of Thinking and<br>Learning<br>How do you develop a classroom culture that<br>promotes service learning and sophisticated<br>forms of thinking? | Applying Learning<br>How do you hep students demonstrate their<br>learning and what kinds of evidence do you<br>collect to assess student progress?                    | How do you motivate studer<br>best work and inspire the lo<br>Strength                              | wing attended an all-day training session on "Deepening Learning" I am feeling more prepared to enhance student learning.  lestone 3 Date: (209/2012 Score: 3  | ep 4     |
|         |   |  | 510   | Idents are responding well to my new questioning techniques. Additional thought and insight is occurring. Delete   |          |

## **Targeted PD for Teachers**

The Thoughtful Classroom Teacher Effectiveness Framework empowers school leaders to target professional development to each teacher's particular needs and goals. Teachers and administrators can work together to review classroom observation data and self-assessment data, identify dimensions of classroom instruction where growth is needed, and then select tools and strategies aligned to these dimensions and specific needs.

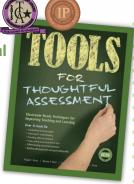
**Target Individual Teachers' Professional Development Needs** with Tools for Thoughtful Assessment

#### Tools for Thoughtful **Assessment** contains

over 75 classroom-readv techniques for improving teaching and learning.

The tools in Tools for Thoughtful Assessment are directly aligned to the Five Episodes of Effective Instruction. To improve their practice in specific dimensions, teachers can easily select, and administrators can easily recommend, specific tools to address teachers' needs. Every tool is classroom-proven and easy to implement, allowing teachers to improve practice quickly.

> **NEW BOOK!** Tools aligned to the Four Cornerstones.







"I am using Tools with my staff and I am loving it. The Tools help provide a common language I am becoming an instructional leader again."

#### **Build All Teachers' Instructional** Capacity in All Dimensions with The Core Six and Strategic **Teacher PLC Guides**

(Published by ASCD)

The Core Six: Essential Strategies for Achieving Excellence with the Common Core focuses on six strategies that are "best bets" for developing the skills students need for college and careers.

By mastering these six strategies, teachers develop their effectiveness in all nine instructional dimensions. What's more, teachers who can implement "The Core Six" at a high level of effectiveness see better results in student achievement.

#### Strategic Teacher

PLC Guides help teachers learn core strategies more deeply while helping schools build a collaborative culture that supports continuous professional learning.



Essential Strategies

Plan

For more information on these resources. visit www.ThoughtfulClassroom.com.

We also offer customized onsite and online professional development to help teachers and leaders improve their practice:

- Research-Based Tools and Strategies for Improving Instruction and Assessment
- Effective Lesson and Unit Design
- Math, Literacy, and the Common Core
- Building PLCs That Support Teachers



## **Training in the Framework**

For over forty years, Silver Strong & Associates has been providing the most personalized, hands-on approach to professional development. This comprehensive and collaborative brand of professional development continues with our Thoughtful Classroom Teacher Effectiveness Framework training programs.

#### **Core Framework Training**

#### **Phase I: Learning the Framework**

Get started with this introduction to the Thoughtful Classroom Teacher Effectiveness Framework. School leaders will

- Learn the dimensions, indicators, and rubrics in the TCTEF.
- Use the TCTEF to conduct formal and informal observations and collect evidence of effective practice (by observing real classroom videos).
- Compare their evaluations with those of other administrators to begin establishing inter-rater reliability.
- Use each successive round of observation to refine their practice and calibrate their judgments.

#### Customize Training to Meet Your PD Needs & Goals!

with opportunities to share ideas with others. The trainers were incredibly

knowledgeable with a vast amount

drew us in with an understanding

of where we come from in the field."

We're happy to work with individual districts, groups of small districts, and regional agencies. **Contact us today for pricing and details**,

or to set up a free consultation.

800-962-4432 questions@ThoughtfulClassroom.com

#### Phase II: Applying the Framework

Learn how to implement the TCTEF school-wide and build a culture that promotes learning and professional growth. During this application session, school leaders will

- Continue their work in using video to refine their observation skills and calibrate their evaluations.
- Learn how to provide meaningful feedback to teachers.
- Learn how to conduct powerful pre- and postobservation conferences with teachers.
- Learn how to develop final evaluations of teacher effectiveness based on multiple measures.
- Explore different formats for writing up final evaluations.
- Learn how to promote teacher growth through the development of targeted professional growth plans.

#### Need additional training?

We offer a variety of coaching and training options... For your entire staff:

- Thoughtful Classroom Framework Keynote
- Thoughtful Classroom Tools Workshop
- Thoughtful Classroom Foundation Training
- PLC Training
- Advanced Observation Training
- Leadership Coaching
- Strategic Planning

For school leaders:

- Teacher-Leadership Training
- Tools for School Leaders
- The CRAFT of Leadership
- The Three Ms of Local Assessment
- Trust: The Secret Ingredient in Teacher Evaluation



Plus, we fully customize web-based PD & coaching!

## **Tools for School Leaders**

To make the teacher evaluation process work smoothly, administrators need proven tools. We've worked with hundreds of administrators to develop tools that promote system-wide learning. For example... "The Thoughtful Classroom Teacher Effectiveness Framework allows us to have a common language and understanding of effective teaching so that everybody in the district talks about good teaching in the same way. It has enhanced the conversations we have about classroom instruction and enabled us to focus on the formative development of our teachers."

Asst. Superintendent of Curriculum and Instruction, Amherst Central School District, Amherst, NY

#### The Four Ps to Better Feedback: How to Generate Meaningful Feedback on Observed Lessons

If we expect teachers to grow, then we must be willing to provide them with regular and meaningful feedback on their practice. But giving meaningful feedback is not always easy. Many administrators report that giving quality feedback to teachers is a real challenge. Many teachers note that the feedback they get after observations—if they get any—often tells them what they did, rather than helping them reflect on the impact of their decisions and plan for improvement.

The Four Ps give administrators a simple way to generate meaningful feedback on observed lessons:

#### **Provide evidence:** Collect evidence that supports what you observed.

#### For example:

- "Standards were clear and posted as student-friendly learning targets."
- "A hook was used to activate prior knowledge."
- "The teacher used the Backwards Learning tool to help students understand what they needed to know and do by unit's end."

#### **Praise:** Recognize teaching behaviors that had a positive impact on student learning.

#### For example:

"Great hook! Using a 'what if' question really engaged students and got them to tap into their prior knowledge."

## **Pose:** Ask questions that foster reflection on the teacher's decisions and their impact on student learning.

#### For example:

"I was really interested in how you used the Backwards Learning tool. What effect does it have on student focus and self-assessment over the week?"

## **Propose:** Decide (collaboratively, if possible) how to improve the teacher's practice.

#### For example:

"The targets were posted, but I think it's important that all students really internalize these targets. You might try the 5-S Goal Sharing tool to accomplish this."

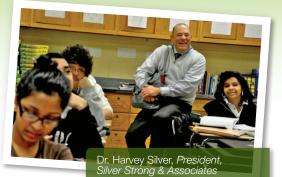
## The Framework also includes tools for

- Leading powerful preobservation conferences.
- Conducting evidence-based classroom observations.
- Getting the most out of postobservation conferences.
- Developing written evaluations that promote learning.

## What Makes Our PD So Powerful?

#### Partnership

At Silver Strong & Associates, we view professional development as a partnership, and we always begin our work with a conversation about the needs, capacities, and goals of the districts we serve. Then we work with school leaders to develop a meaningful plan aligned with the district's vision and objectives.



#### Know-How

Successful professional development is not just about good content; successful professional development builds knowhow. In our workshops, we model tools and strategies so teachers can see how instructional techniques work. Through coaching, we help teachers put these tools and strategies into action in their classrooms. We're known for our "hands-on" approach to helping schools improve.



#### Engagement

Too many professional development providers fail to practice what they preach. We know successful classroom learning must be active, engaging, and enjoyable for students; professional development is no different. At Silver Strong & Associates, we make the work of school improvement motivating and inspiring.

#### Expertise

The Thoughtful Classroom training team is a network of lifelong educators who have served as school and district leaders. Our team is led by Dr. Harvey Silver, a nationally recognized presenter, trainer, coach, and author. Together, Dr. Silver and the Thoughtful Classroom team have helped hundreds of school districts across the country build powerful professional development solutions that get results.



#### **Support Resources**

To bring about long-term change, teachers and school leaders need practical resources to support their efforts. That's why we created Thoughtful Education Press, a publishing imprint devoted exclusively to learning from educators and developing ready-to-use tools that lead to positive change. Our resources have won multiple awards—a testament to their power to improve practice.

